

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
MARCH 24, 2026**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231, in the Press of Atlantic City on Saturday, January 10, 2026.

FLAG SALUTE

COUNCIL ROLL CALL: Carfagno, Dewees, Kern, Notaro, Polistina, Smith, Bucci

MAYOR: Chau

APPROVAL OF MINUTES – March 10, 2026

MAYOR’S REPORT

CITY ENGINEER’S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTION/2026 BUDGET

110A-2026 Introduction of the 2026 Budget
No public input on introduction
Budget Synopsis Published on Municipal Website, Public Notices Page 3/26/2026
Public Hearing and Final Adoption: 7:00 pm 4/21/2026

RESOLUTIONS

- 111-2026** To Approve an Application for Use of Facilities – Northfield Community School Baseball
- 112-2026** To Approve an Application for Use of Facilities - Northfield Community School Softball
- 113-2026** To Approve an Application for Use of Facilities – OC Premier Softball - Softball Field
- 114-2026** To Approve an Application for Use of Facilities – OC Premier Softball - Farm League Field
- 115-2026** To Approve an Application for Use of Facilities – Lady Warriors
- 116-2026** Memorializing Separation of Employment of Adult School Crossing Guard
- 117-2026** Amending Job Titles for Certain Positions in the City of Northfield Inspections Department
- 118-2026** Salary Resolution
- 119-2026** Authorization for the Execution of a Memorandum of Agreement between the City of Northfield and the Atlantic County Improvement Authority for the Project known as ‘ADA Improvements at Birch Grove Park’ Under the Community Development Block Grant Program
- 120-2026** Amending Resolution No. 106-2026, Hiring Thomas Kohler

RESOLUTION NO. 110A-2026

Introduction of the 2026 Budget - SEE HARD COPY

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of Northfield, at a meeting of said Council on March 24, 2026, in Council Chambers, 1600 Shore Road, Northfield, NJ 08225.

There will be public hearing on the 2026 municipal budget at 7:00pm, on April 21, 2026, in Council Chambers, 1600 Shore Road, Northfield, NJ 08225, after which the matter will be considered for final adoption.

Mary Canesi, RMC, Municipal Clerk

Resolution 110A-2026, attachment
2026 Introduced Budget
March 24, 2026

CAP Information			
Total Available		appropriation	levy
Total Appropriated		11,340,358.00	9,935,340.44
Remaining (Excess)		<u>11,340,358.00</u>	<u>9,840,989.49</u>
		<u>(0.00)</u>	<u>94,350.95</u>
Difference between 2.5% & 3.5%	162,324.43	\$ 75,910.93	Bank Cap Bank \$ -

TAX RATE	TAX			
	2026 CURRENT	2025 PRIOR	CHANGE	
LOCAL	1.110	1.080	0.030	2.78%
TOTAL	3.880	3.777	0.103	2.73%
TOTAL LOCAL LEVY	9,840,989.49	9,565,208.96	275,780.53	2.88%
NET VALUATION TA:	886,748,500	885,820,900	927,600.00	0.10%
			<u>\$ 10,016.35</u>	

Increased Revenue

TOTAL BUDGET				
	CURRENT	PRIOR	CHANGE	
TOTAL REVENUE	15,585,512.18	15,341,633.24	243,878.94	1.59%
TOTAL APPROPRIATI	15,585,512.18	15,341,633.24	243,878.94	1.59%

SURPLUS				
	AVAILABLE	BUDGETED	BALANCE	
CURRENT	2,234,851.64	2,000,000.00	234,851.64	89.49%
Prior Year	2,055,652.68	2,000,000.00	55,652.68	97.29%
Difference	179,198.96	-	179,198.96	

BUDGET ANALYSIS				
	2026 BUDGET YEAR	2025 PRIOR YEAR	CHANGE	
REVENUE				
Surplus	2,000,000.00	2,000,000.00	-	0.00%
Local	2,087,302.16	2,113,520.00	(26,217.84)	-1.24%
State Aid	639,927.00	639,927.00	-	0.00%
Grants	309,268.53	377,891.28	(68,622.75)	-18.16%
Delinquent Tax	225,000.00	225,000.00	-	0.00%
Local Tax	9,840,989.49	9,565,208.96	275,780.53	2.88%
Library Tax	483,025.00	420,086.00	62,939.00	14.98%
TOTAL REVENUE	<u>15,585,512.18</u>	<u>15,341,633.24</u>	<u>243,878.94</u>	1.59%
APPROPRIATIONS				
Salaries and Wages	4,743,685.42	4,643,402.00	100,283.42	2.16%
OE & Statutory	7,594,585.58	7,549,664.00	44,921.58	0.60%
Grants	413,452.53	454,014.82	(40,562.29)	-8.93%
Deferred Charges	-	-	-	
Capital	115,000.00	35,000.00	80,000.00	228.57%
Debt Service	1,117,500.00	1,172,195.00	(54,695.00)	-4.67%
Library Tax	483,025.00	420,086.00	62,939.00	14.98%
Reserve for Uncollec	1,118,263.65	1,067,271.42	50,992.23	4.78%
TOTAL APPROPRIATI	<u>15,585,512.18</u>	<u>15,341,633.24</u>	<u>243,878.94</u>	1.59%
Deferred Chg	<u>-</u>	<u>-</u>	<u>0.00</u>	

% OF COLLECTION			
	MAXIMUM	USED	UNUSED
%	98.94%	96.75%	2.19%
\$	356,652.92	1,118,263.65	761,610.74
2025 Rate	98.78%	96.50%	2.28%

2026 Introduced Budget
March 24, 2026

	% Change	\$ Change	Budgeted 2026	Adopted Budget 2025 (Transfers/Emerg	Amended by 2025	Amended Budget 2025	Actual 2025	Difference Reserve
REVENUE								
Surplus	0.00%	-	2,000,000.00	2,000,000.00		2,000,000.00	2,000,000.00	-
Alcoholic Beverages	0.00%	-	7,500.00	7,500.00		7,500.00	7,500.00	-
Other	0.00%	-	75,000.00	75,000.00		75,000.00	79,061.85	4,061.85
Fees & Permits	-16.25%	(13,000.00)	67,000.00	80,000.00		80,000.00	67,008.38	(12,991.62)
Fines & Costs-Court	-37.78%	(17,000.00)	28,000.00	45,000.00		45,000.00	28,807.97	(16,192.03)
Interest & Costs on Taxes	27.27%	15,000.00	70,000.00	55,000.00		55,000.00	102,877.91	47,877.91
Interest on Investments	10.71%	9,000.00	93,000.00	84,000.00		84,000.00	172,934.04	88,934.04
Sewer Rentals	0.69%	10,000.00	1,460,000.00	1,450,000.00		1,450,000.00	1,553,784.85	103,784.85
Sub-Total Local Revenues	0.22%	4,000.00	1,800,500.00	1,796,500.00		1,796,500.00	2,011,975.00	215,475.00
UCC Fees	0.00%	-	135,000.00	135,000.00		135,000.00	139,149.00	4,149.00
Total Municipal Relief Aid		-	-	-		-	-	-
Energy Receipts	0.00%	-	639,927.00	639,927.00		639,927.00	639,926.55	(0.45)
Reserve for State Aid TMRFA		-	-	-		-	-	-
Sub-Total State Aid	0.00%	-	639,927.00	639,927.00		639,927.00	639,926.55	(0.45)
Interlocal Sewage Agreement	0.00%	-	11,520.00	11,520.00		11,520.00	11,520.00	-
Interlocal Court Agreement		-	-	-		-	-	-
Sub-Total Interlocals	0.00%	-	11,520.00	11,520.00		11,520.00	11,520.00	-
NJ Transportation Trust Fund	10.88%	24,935.00	254,125.00	229,190.00		229,190.00	229,190.00	-
Drunk Driving Enforcement		-	-	-		-	-	-
Clean Communities	-100.00%	(24,660.07)	-	-	24,660.07	24,660.07	24,660.07	-
Recycling Tonnage Grant	-100.00%	(9,544.53)	-	-	9,544.53	9,544.53	9,544.43	(0.10)
EMAA Grant	-100.00%	(10,000.00)	-	10,000.00		10,000.00	10,000.00	-
Municipal Alliance	-4.07%	(321.83)	7,588.31	7,910.14		7,910.14	7,910.14	-
AFFG 2024		-	-	-		-	-	-
Safe & Secure	0.00%	-	45,150.00	45,150.00		45,150.00	45,150.00	-
L.R.I.G.		-	-	-		-	-	-
Community Dev Block Grant		-	-	-		-	-	-
Stormwater Management Grant		-	-	-		-	-	-
Distracted Driving Grant	-100.00%	(2,800.00)	-	2,800.00		2,800.00	2,800.00	-
Body Armor Grant	17.68%	361.42	2,405.22	2,043.80		2,043.80	2,043.80	-
Drive Sober or Get Pulled Over	-100.00%	(2,800.00)	-	-	2,800.00	2,800.00	2,800.00	-
Click It or Ticket	-100.00%	(2,800.00)	-	-	2,800.00	2,800.00	2,800.00	-
Alcohol Education Grant	-100.00%	(1,392.74)	-	-	1,392.74	1,392.74	1,392.74	-
Matthew Sheppard Hate Crimes Grant	-100.00%	(37,500.00)	-	37,500.00		37,500.00	37,500.00	-
CARES Grant	-100.00%	(2,100.00)	-	-	2,100.00	2,100.00	2,100.00	-
US DOJ Body Armor Grant		-	-	-		-	-	-
Sub-Total Grants	-18.16%	(68,622.75)	309,268.53	334,593.94	43,297.34	377,891.28	377,891.18	(0.10)
Library Maintenance Agreement	0.00%	-	20,500.00	20,500.00		20,500.00	10,250.00	(10,250.00)
ACMJIF Dividend Release		119,782.16	119,782.16	-		-	-	-
Capital Fund Surplus	-100.00%	(150,000.00)	-	150,000.00		150,000.00	150,000.00	-
Sub-Total Revenues with Consent		(30,217.84)	140,282.16	170,500.00		170,500.00	160,250.00	(10,250.00)
Receipts from Delinquent Taxes	0.00%	-	225,000.00	225,000.00		225,000.00	332,592.00	107,592.00
Sub-Total General Revenues	-1.77%	(94,840.59)	5,261,497.69	5,313,040.94		5,356,338.28	5,673,303.73	316,965.45
Amount to be Raised by Taxation	2.88%	275,780.53	9,840,989.49	9,565,208.96		9,565,208.96	10,733,259.42	1,168,050.46
Minimum Library Tax	14.98%	62,539.00	483,025.00	420,086.00		420,086.00	420,086.00	-
Total Amount to be Raised	3.39%	338,719.53	10,324,014.49	9,985,294.96		9,985,294.96	11,153,345.42	1,168,050.46
TOTAL REVENUES	1.59%	243,878.94	15,585,512.18	15,298,335.90		15,341,633.24	16,406,563.15	1,485,015.91

2026 Introduced Budget
March 24, 2026

	% Change	\$ Change	Budgeted 2026	Adopted Budget 2025 (Transfers/Emerg	Amended by	Amended Budget 2025	Actual 2025	Difference Reserve
APPROPRIATIONS								
Admin S/W	3.24%	550.00	17,550.00	17,000.00		17,000.00	17,000.00	-
Admin & Executive O/E	4.76%	5,000.00	110,000.00	100,000.00	5,000.00	105,000.00	104,248.82	751.18
Mayor & Council S & W	0.00%	-	71,750.00	71,750.00		71,750.00	70,955.04	794.96
Mayor & Council O/E	0.00%	-	3,600.00	3,600.00		3,600.00	3,266.88	333.12
Clerk S & W	1.88%	3,000.00	163,000.00	156,000.00	4,000.00	160,000.00	159,639.51	360.49
Clerk O/E	-11.47%	(4,600.00)	35,500.00	40,100.00		40,100.00	29,508.85	10,591.15
Finance S & W	45.83%	44,000.00	140,000.00	96,000.00		96,000.00	90,868.06	5,131.94
Finance O/E	7.14%	1,000.00	15,000.00	13,000.00	1,000.00	14,000.00	13,895.13	104.87
Audit O/E	11.89%	4,250.00	40,000.00	40,000.00	(4,250.00)	35,750.00	35,750.00	-
Collector S & W	1.74%	2,000.00	117,000.00	115,000.00		115,000.00	113,801.36	1,198.64
Collector O/E	0.00%	-	17,000.00	17,000.00		17,000.00	15,625.15	1,374.85
Assessor S & W	4.01%	2,000.00	51,900.00	49,900.00		49,900.00	49,892.44	7.56
Assessor O/E	0.00%	-	5,400.00	5,400.00		5,400.00	4,872.27	527.73
Workman's Compensation	0.61%	1,899.00	311,000.00	310,401.00	(1,300.00)	309,101.00	303,980.09	5,120.91
Employee Group Insurance	13.12%	258,333.00	2,226,660.00	2,018,327.00	(50,000.00)	1,968,327.00	1,967,215.05	1,111.95
Liability Insurance	164.03%	186,377.75	300,000.00	130,000.00	(16,377.75)	113,622.25	110,519.39	3,102.86
Health Benefits Waiver	37.76%	13,215.00	48,215.00	35,000.00		35,000.00	33,054.41	1,945.59
Legal O/E	-4.11%	(6,000.00)	140,000.00	130,000.00	16,000.00	146,000.00	118,615.67	27,384.33
Planning Board S & W	0.00%	-	9,300.00	9,300.00		9,300.00	9,160.93	139.07
Planning Board O/E	0.00%	-	13,500.00	13,500.00		13,500.00	11,833.69	1,666.31
Council on Affordable Housing	-50.00%	(75,000.00)	75,000.00	150,000.00	-	150,000.00	139,444.10	10,555.90
Engineering O/E	-12.50%	(5,000.00)	35,000.00	40,000.00		40,000.00	31,919.38	8,080.62
Economic Develop Comm O/E	0.00%	-	3,000.00	3,000.00		3,000.00	3,000.00	-
Fire S & W	1.69%	10,000.00	600,000.00	600,000.00	(10,000.00)	590,000.00	576,189.64	13,810.36
Hydrants	-1.84%	(3,000.00)	160,000.00	130,000.00	33,000.00	163,000.00	158,017.86	4,982.14
O/E	0.00%	-	49,500.00	49,500.00		49,500.00	49,257.64	242.36
Police S & W	1.59%	41,000.00	2,620,000.00	2,534,000.00	45,000.00	2,579,000.00	2,499,312.18	79,687.82
Police O/E	-5.98%	(10,500.00)	165,000.00	175,500.00		175,500.00	174,565.32	934.68
Emergency Mgmt S & W	1017.00%	10,170.00	11,170.00	1,000.00		1,000.00	296.43	703.57
Emergency Mgmt O/E	-1.23%	(100.00)	8,000.00	8,000.00	100.00	8,100.00	8,031.02	68.98
Emergency Medical Services	50.88%	36,250.00	107,500.00	71,250.00		71,250.00	71,250.00	-
PUBLIC WORKS FUNCTIONS:								
Streets & Road S&W	-0.83%	(5,000.00)	595,000.00	635,000.00	(35,000.00)	600,000.00	539,834.51	60,165.49
Streets & Road O/E	31.13%	8,000.00	33,700.00	30,700.00	(5,000.00)	25,700.00	20,308.51	5,391.49
Reserve for Storm Recovery	0.00%	-	1.00	1.00		1.00	-	1.00
Vehicle Maintenance O/E	25.00%	12,000.00	60,000.00	58,000.00	(10,000.00)	48,000.00	44,482.33	3,517.67
Sewer O/E	0.00%	-	15,000.00	15,000.00		15,000.00	10,534.44	4,465.56
Buildings & Grounds O/E	33.33%	22,500.00	90,000.00	67,500.00	-	67,500.00	57,219.69	10,280.31
Maint of Bike Path	0.00%	-	1,500.00	1,500.00		1,500.00	186.95	1,313.05
Parks Maintenance	-	-	40,500.00	40,500.00		40,500.00	32,240.90	8,259.10
Solid Waste Contracts	-0.55%	(5,000.00)	905,000.00	910,000.00	-	910,000.00	890,216.47	19,783.53
Dog Regulation O/E	7.53%	700.00	10,000.00	9,300.00		9,300.00	9,300.00	-
Neighborhood Program	0.00%	-	4,000.00	4,000.00		4,000.00	988.64	3,011.36
Senior Citizens	-	-	-	-		-	-	-
Construction Official S & W	-4.55%	(5,000.00)	105,000.00	125,000.00	(15,000.00)	110,000.00	92,569.80	17,430.20
Construction Official O/E	-25.00%	(2,000.00)	6,000.00	8,000.00		8,000.00	3,358.45	4,641.55
Zoning / Housing S & W	0.00%	-	33,000.00	33,000.00		33,000.00	31,266.06	1,733.94
Zoning / Housing O/E	0.00%	-	1,000.00	1,000.00		1,000.00	-	1,000.00
Petroleum Products	0.00%	-	70,000.00	70,000.00		70,000.00	61,653.00	8,347.00
Telecommunications	0.00%	-	40,000.00	40,000.00		40,000.00	34,812.03	5,187.97
Water	0.00%	-	15,000.00	15,000.00		15,000.00	11,366.27	3,633.73
Electricity & Natural Gas	0.00%	-	370,000.00	335,000.00	35,000.00	370,000.00	364,247.32	5,752.68
Accumulated Absence	0.00%	-	1.00	1.00		1.00	-	1.00
Sub-total appropriations in CAPS		541,044.75	10,065,247.00	9,532,030.00	(7,827.75)	9,524,202.25	9,179,571.68	344,630.57
PERS	-0.59%	(1,159.00)	195,866.00	197,025.00		197,025.00	197,025.00	-
Social Security	6.94%	12,000.00	185,000.00	173,000.00	-	173,000.00	167,902.05	5,097.95
PFRS	0.65%	5,599.25	871,245.00	857,818.00	7,827.75	865,645.75	865,645.75	-
Unemployment	0.00%	-	16,000.00	16,000.00		16,000.00	15,375.10	624.90
DCRP	0.00%	-	7,000.00	7,000.00		7,000.00	2,671.64	4,328.36
Deferred Charges & Statutory Expenditures		16,440.25	1,275,111.00	1,250,843.00	7,827.75	1,258,670.75	1,248,619.54	10,051.21
Salaries & Wages inside CAP		115,935.00	4,582,886.00	4,477,951.00	(11,000.00)	4,466,951.00	4,283,840.37	183,110.63
Other Expenses inside CAP		441,550.00	6,757,472.00	6,304,922.00	11,000.00	6,315,922.00	6,144,350.85	171,571.15

2026 Introduced Budget
March 24, 2026

	% Change	\$ Change	Budgeted 2026	Adopted Budget 2025	Amended by Transfers/Emerg	Amended Budget 2025	Actual 2025	Difference Reserve
Appropriations Excluded From CAP								
Library	14.98%	62,939.00	483,025.00	420,086.00	-	420,086.00	420,086.00	-
LOSAP	0.00%	-	14,000.00	14,000.00	-	14,000.00	-	14,000.00
Health Insurance	-42.55%	(91,333.00)	123,340.00	214,673.00	-	214,673.00	23,261.43	191,411.57
Workers Compensation Insurance	-	-	-	-	-	-	-	-
Solid Waste	-	-	-	-	-	-	-	-
PERS Contribution	-	-	-	-	-	-	-	-
PFRS Contribution	-	-	-	-	-	-	-	-
Interlocal Agreement - Court	0.00%	-	10,000.00	10,000.00	-	10,000.00	-	10,000.00
Interlocal Agreement - CFO	-65.62%	(25,430.00)	13,325.00	38,755.00	-	38,755.00	38,755.00	-
Interlocal Agreement - Dispatch	3.00%	14,483.00	497,247.00	482,764.00	-	482,764.00	482,764.00	-
Interlocal Agreement - Pump Station	0.00%	-	1.00	1.00	-	1.00	-	1.00
Interlocal Agreement - ACUA	-47.69%	(310,000.00)	340,000.00	650,000.00	-	650,000.00	582,864.83	67,135.17
Sub-Total Interlocals	-27.16%	(320,947.00)	860,573.00	1,181,520.00	-	1,181,520.00	1,104,383.83	77,136.17
NJ Transportation Trust Fund	10.88%	24,935.00	254,125.00	229,190.00	-	229,190.00	229,190.00	-
Drunk Driving Enforcement	-	-	-	-	-	-	-	-
Clean Communities	-100.00%	(24,660.07)	-	-	24,660.07	24,660.07	24,660.07	-
Recycling Tonnage Grant	-100.00%	(9,544.53)	-	-	9,544.53	9,544.53	9,544.53	-
Municipal Alliance	-4.45%	(351.83)	7,558.31	7,910.14	-	7,910.14	7,910.14	-
Municipal Alliance - Local Match	-4.45%	(87.96)	1,889.58	1,977.54	-	1,977.54	1,977.54	-
EMAA	-100.00%	(10,000.00)	-	10,000.00	-	10,000.00	10,000.00	-
Safe & Secure	0.00%	-	45,150.00	45,150.00	-	45,150.00	45,150.00	-
Safe & Secure - Local Match	38.00%	28,178.42	102,324.42	74,146.00	-	74,146.00	74,146.00	-
Community Dev Block Grant	-	-	-	-	-	-	-	-
Stormwater Management Grant	-	-	-	-	-	-	-	-
Distracted Driving Grant	-100.00%	(2,800.00)	-	2,800.00	-	2,800.00	2,800.00	-
Body Armor Grant	17.68%	361.42	2,405.22	2,043.80	-	2,043.80	2,043.80	-
Drive Sober or Get Pulled Over	-100.00%	(2,800.00)	-	2,800.00	2,800.00	2,800.00	2,800.00	-
Click It or Ticket	-100.00%	(2,800.00)	-	2,800.00	2,800.00	2,800.00	2,800.00	-
LRIG	-	-	-	-	-	-	-	-
CARES Grant	-100.00%	(2,100.00)	-	2,100.00	2,100.00	2,100.00	2,100.00	-
Alcohol Education	-100.00%	(1,392.74)	-	1,392.74	1,392.74	1,392.74	1,392.74	-
USDA Grant	-	-	-	-	-	-	-	-
Matthew Sheppard Hate Crimes Grant	-100.00%	(37,500.00)	-	37,500.00	37,500.00	37,500.00	37,500.00	-
US DOJ Body Armor Grant	-	-	-	-	-	-	-	-
Sub-Total Grants	-8.93%	(40,562.29)	413,452.53	410,717.48	43,297.34	454,014.82	454,014.82	-
Total Operations Excluded From CAPS		(389,903.29)	1,894,390.53	2,240,996.48	43,297.34	2,284,293.82	2,001,746.08	282,547.74
Total S/W Excluded from CAPS		(15,651.58)	160,799.42	170,851.00	5,600.00	176,451.00	176,451.00	-
Total O/E Excluded from CAPS		(374,251.71)	1,733,591.11	2,070,145.48	37,697.34	2,107,842.82	2,145,540.16	-
Capital Improvement Fund	-	50,000.00	50,000.00	-	-	-	-	-
Firefighter Protection Equipment	33.33%	5,000.00	20,000.00	15,000.00	-	15,000.00	14,991.00	9.00
Facility Improvements	-	-	-	-	-	-	-	-
Recreation Improvements	-	-	-	-	-	-	-	-
Sewer Repairs & Equipment	33.33%	5,000.00	20,000.00	15,000.00	-	15,000.00	10,800.00	4,200.00
Computer & Electronic Equipment	400.00%	20,000.00	25,000.00	5,000.00	-	5,000.00	3,463.00	1,537.00
Sub-Total Capital Improvements	-	80,000.00	115,000.00	35,000.00	-	35,000.00	29,254.00	5,746.00
Bond Principal	1.94%	15,000.00	790,000.00	775,000.00	-	775,000.00	775,000.00	-
BAN Payment	-	-	-	-	-	-	-	-
Interest on Bonds	-12.83%	(31,195.00)	212,000.00	243,195.00	-	243,195.00	243,193.76	1.24
Interest on Notes	-25.00%	(38,500.00)	115,500.00	154,000.00	-	154,000.00	114,713.56	39,286.44
Sub-Total Debt Service	-4.67%	(54,695.00)	1,117,500.00	1,172,195.00	-	1,172,195.00	1,132,907.32	39,287.68
Emergency Authorizations	-	-	-	-	-	-	-	-
Deferred Charges - Grant Match	-	-	-	-	-	-	-	-
Deferred Chgs to Future Tax	-	-	-	-	-	-	-	-
Sub-Total Deferred Charges	-	-	-	-	-	-	-	-
General Appropriations	1.35%	192,886.71	14,467,248.53	14,231,064.48	43,297.34	14,274,361.82	13,592,098.62	642,975.52
Reserve for Uncollected Taxes	4.78%	50,992.23	1,118,263.65	1,067,271.42	-	1,067,271.42	1,067,271.42	-
Total General Appropriations	1.59%	243,878.94	15,585,512.18	15,298,335.90	43,297.34	15,341,633.24	14,659,370.04	642,975.52

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 111-2025**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Pedro Bretones has properly submitted an Application for Use of Facilities requesting use of the Babe Ruth Field for baseball games and practices, as follows:

Monday through Friday
March 25, 2026 – March 31, 2026
3:00pm – 4:45pm

Monday through Friday
April 1, 2026 – June 1, 2026
3:00pm – 6:30pm

WHEREAS, Mr. Pedro Bretones has presented this request on behalf of the Northfield Community School; and

WHEREAS, pursuant to Resolution No. 49-2026, the Common Council of the City of Northfield did previously authorize the use of the Babe Ruth Field by Mainland-Northfield Babe Ruth, Monday through Friday from April 1st through June 30th from 5:00pm until 10:00pm; and

WHEREAS, Mr. Pat McCarthy, on behalf of Mainland Northfield Babe Ruth, has advised that that Monday through Friday, April 1st until June 1st from 5:00pm until 6:30pm, may be deleted from his previously authorized use, and is therefore available.

THEREFORE, BE IT RESOLVED, the request approved for Mainland Northfield Babe Ruth pursuant to Resolution No. 49-2026 is hereby amended to exclude Monday through Friday, April 1st until June 1st from 5:00pm until 6:30pm; and

BE IT FURTHER RESOLVED that all baseball facilities are presently open to the public, however, the decision to open and or close the baseball facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED, the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 24th day of March 2026.

Mary Canesi, RMC, Municipal Clerk

3/10/26, 1:56 PM

Northfield Community School Mail - (no subject)

111-2020



CITY OF NORTHFIELD Application for Use of Facilities (Other than Use of Birch Grove Park Center)

Name and Address of Organization: Northfield City School District
2000 New Road, Northfield, NJ 08225

Tell Us Who You Are / Description and Purpose of Organization: Public School

Is the Group a Not-For-Profit Organization? Yes No

Do Participants Pay a Fee for Your Sport / Event? Yes No

If Yes, How Much? \$ _____ per: _____ Person _____ Day _____ Season _____ (other)

Name of Applicant / Responsible Party: Pedro F. Brito Title/Affiliation: Superintendent

Home Address: 2000 New Road, Northfield, NJ 08225

Telephone: (H) _____ (C) _____

Name and Location of Facility(ies) Being Requested: Baseball field
Babe Ruth field March 18 - June 1

For the Following Purpose: Practice and games

on the Following Date(s): March 18, 2026 June 1, 2026 (Monday-Friday)

Specify Hours of Use: From: 3:00 To: 6:30 Are Field Lights Requested? Yes No

*If Yes, Provide Dates / Times for Requested Light Use: _____

**LIGHT USE FEE APPLIES IN ACCORDANCE WITH CHAPTER 200 OF THE CITY OF NORTHFIELD MUNICIPAL CODE*

of Participants per Date: 25-30 # of Participants who are Northfield Residents: 13-15

Will Juveniles be Present? Yes No IF Yes, What Ages? 11-13

Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes No

If Yes, Name of Municipality/ies: _____

Date/s and Disposition of Request/s: 2/12/26

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines, Use of Facilities Agreement and City of Northfield "Protection and Safe Treatment of Minors" Policy and agrees to abide by and comply with the terms of the Guidelines, Policy, and Agreement. Applicant further acknowledges that IF THE INTENDED USE IS FOR ANY ATHLETIC FIELD, s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: Pedro F. Brito DATE: 2/11/26
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

* March 25 - March 31 3-445 per Coach Suttley
April 1 - June 1 3-630 * Will not interfere with Babe Ruth or SJSB.

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 112-2026**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Pedro Bretones has properly submitted an Application for Use of Facilities requesting use of the Softball Field for softball games and practices, as follows:

Monday through Friday
March 25, 2026 – June 1, 2026
3:00pm – 6:30pm

WHEREAS, Mr. Pedro Bretones has presented this request on behalf of the Northfield Community School; and

WHEREAS, pursuant to Resolution No. 84-2026, the Common Council of the City of Northfield did previously authorize the use of the Softball Field by Northfield Little League, on the following dates:

March 1st – November 1st, Monday – Friday 3pm – 10pm
March 1st – March 13th, Saturdays 8am – 10pm
March 14th – June 6th, Saturdays 8am – 3pm and 5:30pm – 10pm
June 7th – November 1st, Saturdays 8am – 10pm
March 1st – November 1st, Sundays 8am – 10pm; and

WHEREAS, Mr. Jason Yard, on behalf of Northfield Little League, has advised that that Monday through Friday, March 25th until June 1st from 3pm until 6:30pm, may be deleted from his previously authorized use, and is therefore available.

THEREFORE, BE IT RESOLVED, the request approved for Northfield Little League pursuant to Resolution No. 84-2026 is hereby amended to exclude Friday, March 25th until June 1st from 3pm until 6:30pm; and

THEREFORE, BE IT RESOLVED, that the approval is subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

BE IT FURTHER RESOLVED that all baseball facilities are presently open to the public, however, the decision to open and or close the baseball facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED, the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 24th day of March 2026.

Mary Canesi, RMC, Municipal Clerk

3/10/26, 1:56 PM

Northfield Community School Mail - (no subject)

Resolution No. 112-2026 Attachment



CITY OF NORTHFIELD
Application for Use of Facilities
(Other than Use of Birch Grove Park Center)

Name and Address of Organization: Northfield City School District
2000 New Road, Northfield, NJ 08225

Tell Us Who You Are / Description and Purpose of Organization: Public School

Is the Group a Not-For-Profit Organization? Yes No

Do Participants Pay a Fee for Your Sport / Event? Yes No

If Yes, How Much? \$ _____ per: Person Day Season _____ (other)

Name of Applicant / Responsible Party: Pedro P. Britton Title/Affiliation Superintendent

Home Address: 2000 New Road, Northfield, NJ 08225

Telephone: (H) _____ (C) _____

Name and Location of Facility(ies) Being Requested: Softball /
Softball Field March 18 - June 1

For the Following Purpose: Practice and games

on the Following Date(s): March 18, 2026 - June 1, 2026 (Monday-Friday)

Specify Hours of Use: From: 3:00 To: 6:30 Are Field Lights Requested? Yes No

*If Yes, Provide Dates / Times for Requested Light Use: _____

LIGHT USE PER APPLIES IN ACCORDANCE WITH CHAPTER 20-3 OF THE CITY OF NORTHFIELD MUNICIPAL CODE

of Participants per Date: 25-30 # of Participants who are Northfield Residents: 13-15

Will Juveniles be Present? Yes No If Yes, What Ages? 11-13

Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes No

If Yes, Name of Municipality/ies: _____

Date/s and Disposition of Request/s: 2/2/26

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines, Use of Facilities Agreement and City of Northfield "Protection and Safe Treatment of Minors" Policy and agrees to abide by and comply with the terms of the Guidelines, Policy, and Agreement. Applicant further acknowledges that IF THE INTENDED USE IS FOR ANY ATHLETIC FIELD, s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED.

APPLICANT: Pedro P. Britton DATE: 2/4/26
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

March 24 - Scenario 1 3-6³⁰
* Will not interfere with NLL per Coach Suttley.

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 113-2026**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Kevin Segich has properly submitted an Application for Use of Facilities requesting use of the Softball Field on May 30th and May 31st, from 7am until 4:00pm for softball games; and

WHEREAS, Mr. Kevin Segich has presented this request on behalf of the Ocean City Premier Tournaments/USA Softball; and

WHEREAS, pursuant to Resolution No. 84-2026, the Common Council of the City of Northfield did previously authorize the use of the Softball Field by Northfield Little League, as follows:

March 1st – November 1st, Monday – Friday 3pm – 10pm

March 1st – March 13th, Saturdays 8am – 10pm

March 14th – June 6th, Saturdays 8am – 3pm and 5:30pm – 10pm

June 7th – November 1st, Saturdays 8am – 10pm

March 1st – November 1st, Sundays 8am – 10pm; and

WHEREAS, Mr. Jason Yard, on behalf of the Northfield Little League, has advised that that the Softball Field Saturday, May 30th from 8am until 3pm and Sunday May 31st from 8am until 4pm may be deleted from his previously authorized use, and is therefore available.

THEREFORE, BE IT RESOLVED that the request approved for Northfield Little League pursuant to Resolution No. 84-2026 is hereby amended to exclude the Softball Field on May 30th from 8am to 3pm and May 31st from 8am to 4pm; and

BE IT FURTHER RESOLVED that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Kevin Segich is subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

BE IT FURTHER RESOLVED that all baseball facilities are presently open to the public, however, the decision to open and or close the baseball facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED that the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 24th day of March 2026.

Mary Canesi, RMC, Municipal Clerk



CITY OF NORTHFIELD
Application for Use of Facilities
(Other than Use of Birch Grove Park Center)

Name and Address of Organization: Ocean city premier TOURNAMENTS

Tell Us Who You Are / Description and Purpose of Organization: GIRLS SOFTBALL TOURNAMENT (raise money FOR NLL)

Is the Group a Not-For-Profit Organization? Yes No
Do Participants Pay a Fee for Your Sport / Event? Yes No
If Yes, How Much? \$ _____ per: _____ Person _____ Day _____ Season _____ (other)

Name of Applicant / Responsible Party: Kevin Seacitt Title/Affiliation _____
Home Address: 430 W 50th St Ocean city NJ
Telephone: (H) [REDACTED] (W) _____

Name and Location of Facility(ies) Being Requested: BIRCH GROVE PARK SOFTBALL FIELDS

For the Following Purpose: GIRLS SOFTBALL TOURNAMENT
on the Following Date(s): Saturday May 30 and 31st

Specify Hours of Use: From: 7 AM To: 4 PM Are Field Lights Requested*?
*If Yes, Provide Dates / Times for Requested Light Use: NO LIGHTS

**LIGHT USE FEE APPLIES IN ACCORDANCE WITH CHAPTER 250-3 OF THE CITY OF NORTHFIELD MUNICIPAL CODE*
of Participants per Date: 50 # of Participants who are Northfield Residents: 12 KIDS
Will Juveniles be Present? Yes No If Yes, What Ages? 10-12
Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes No
If Yes, Name of Municipality/ies: _____
Date/s and Disposition of Request/s: _____

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines, Use of Facilities Agreement and City of Northfield "Protection and Safe Treatment of Minors" Policy and agrees to abide by and comply with the terms of the Guidelines, Policy, and Agreement. Applicant further acknowledges that IF THE INTENDED USE IS FOR ANY ATHLETIC FIELD, s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: [Signature] DATE: 3/5/26
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 114-2026**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Mr. Kevin Segich has properly submitted an Application for Use of Facilities requesting use of the Farm League Field on May 30th and May 31st, from 7:00am until 4:00pm for softball games; and

WHEREAS, Mr. Kevin Segich has presented this request on behalf of the Ocean City Premier Tournaments/USA Softball; and

WHEREAS, pursuant to Resolution No. 84-2026, the Common Council of the City of Northfield did previously authorize the use of the Farm League by Northfield Little League as follows:

March 1st – November 1st, Monday – Friday 3pm – 10pm
March 1st – November 1st, Sundays only 8am – 10pm; and
March 1st – March 13th, Saturdays only 8am – 10pm
March 14th – June 6th, Saturdays only 8am – 3pm and 5:30pm – 10pm
June 7th – November 1st, Saturdays only 8am – 10pm

WHEREAS, pursuant to Resolution No. 89-2026, the Common Council of the City of Northfield did previously authorize the use of the Farm League Field by Shore Line Baseball as follows:

Saturdays only, March 14, 2026 – June 6, 2026
3:00pm – 5:30pm

WHEREAS, Mr. Jason Yard, on behalf of the Northfield Little League, has advised that the Farm League Field on Saturday, May 30th and Sunday May 31st from 8am until 3pm may be deleted from his previously authorized use, and is therefore available.

WHEREAS, Mr. Sean Coyle, on behalf of the Shore Line Baseball, has advised that the Farm League Field on Saturday, May 30th from 3pm until 4pm may be deleted from his previously authorized use, and is therefore available; and

THEREFORE, BE IT RESOLVED that the request approved for Northfield Little League pursuant to Resolution No. 84-2026 is hereby amended to exclude the Farm League Field on May 30th and May 31st from 8am until 3pm; and

THEREFORE, BE IT RESOLVED that the request approved for Shore Line Baseball pursuant to Resolution No. 89-2026 is hereby amended to exclude the Farm League Field on May 31st from 3pm until 4pm; and

BE IT FURTHER RESOLVED that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Mr. Kevin Segich is subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

BE IT FURTHER RESOLVED that all baseball facilities are presently open to the public, however, the decision to open and or close the baseball facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED that the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 24th day of March 2026.

Mary Canesi, RMC, Municipal Clerk



CITY OF NORTHFIELD

Application for Use of Facilities

(Other than Use of Birch Grove Park Center)

Name and Address of Organization: Ocean city premier TOURNAMENTS

Tell Us Who You Are / Description and Purpose of Organization: GIRLS SOFTBALL TOURNAMENT (raise money FOR NLL)

Is the Group a Not-For-Profit Organization? Yes No
Do Participants Pay a Fee for Your Sport / Event? Yes No
If Yes, How Much? \$ _____ per: _____ Person _____ Day _____ Season _____ (other)

Name of Applicant / Responsible Party: KEVIN SEARCH Title/Affiliation _____
Home Address: 430 W 50th RD Ocean city NJ
Telephone: (H) _____ (W) _____

Name and Location of Facility(ies) Being Requested: BIRCH GROVE PARK
1 FACILITY LEAGUE FIELD

For the Following Purpose: GIRLS SOFTBALL TOURNAMENT
on the Following Date(s): SATURDAY MAY 30 and 31st

Specify Hours of Use: From: 7 AM To: 4 PM Are Field Lights Requested *?
*If Yes, Provide Dates / Times for Requested Light Use: NO LIGHTS

**LIGHT USE FEE APPLIES IN ACCORDANCE WITH CHAPTER 250-3 OF THE CITY OF NORTHFIELD MUNICIPAL CODE*

of Participants per Date: 50 # of Participants who are Northfield Residents: 12 KIDS
Will Juveniles be Present? Yes No If Yes, What Ages? 10-12

Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes No
If Yes, Name of Municipality/ies: _____

Date/s and Disposition of Request/s: _____

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines, Use of Facilities Agreement and City of Northfield "Protection and Safe Treatment of Minors" Policy and agrees to abide by and comply with the terms of the Guidelines, Policy, and Agreement. Applicant further acknowledges that IF THE INTENDED USE IS FOR ANY ATHLETIC FIELD, s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: [Signature] DATE: 3/5/26
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 115-2026**

TO APPROVE AN APPLICATION FOR USE OF FACILITIES

WHEREAS, Ms Leanne Gray, on behalf of Lady Warriors 14U Softball, has properly submitted an Application for Use of Facilities requesting use of the Softball Field for youth travel softball as follows:

March 31, 2026 – November 5, 2026
(Tuesdays and Thursdays only)
From 7pm – 9pm

WHEREAS, said approval requires the use of lights during some hours of play where it may be needed and fees shall be paid in accordance with Chapter 250 of the Municipal Code; and

WHEREAS, pursuant to Resolution No. 84-2026, the Common Council of the City of Northfield did previously authorize the use of the Softball Field by Northfield Little League as follows:

March 1st – November 1st, Monday – Friday 3pm – 10pm
March 1st – November 1st, Sundays only 8am – 10pm; and
March 1st – March 13th, Saturdays only 8am – 10pm
March 14th – June 6th, Saturdays only 8am – 3pm and 5:30pm – 10pm
June 7th – November 1st, Saturdays only 8am – 10pm

WHEREAS, Mr. Jason Yard, on behalf of Northfield Little League, has advised that that March 31st – November 5th (Tuesdays and Thursdays only) from 7pm – 9pm, may be deleted from his previously authorized use, and are therefore available.

THEREFORE, BE IT RESOLVED, the request approved for Northfield Little League pursuant to Resolution No. 84-2026 is hereby amended to exclude March 31st – November 5th (Tuesdays and Thursdays only) from 7pm – 9pm; and

BE IT FURTHER RESOLVED that the Common Council of the City of Northfield hereby approves the Application for Use of Facilities presented by Ms Leanne Gray; and

BE IT FURTHER RESOLVED that the approval is subject to the full execution of the Use of Facilities Agreement, and compliance with its terms and conditions, the terms and conditions of the current Use of Facilities Guidelines and the representations made in the subject Applications for Use of Facilities.

BE IT FURTHER RESOLVED that all baseball and softball facilities are presently open to the public, however, the decision to open and or close the baseball facilities to the public for use shall be solely at the discretion of the City of Northfield; and

BE IT FURTHER RESOLVED, the approval granted pursuant to this Resolution may be rescinded at any time at the sole discretion of the City of Northfield.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of the City of Northfield, held this 24th day of March 2026.

Mary Canesi, RMC, Municipal Clerk



CITY OF NORTHFIELD

Application for Use of Facilities

(Other than Use of Birch Grove Park Center)

Name and Address of Organization: Lady Warriors 14U Softball
1105 Old Port Republic Rd. Galloway, NJ 08205

Tell Us Who You Are / Description and Purpose of Organization: TRAVEL Softball Team

Is the Group a Not-For-Profit Organization? Yes No

Do Participants Pay a Fee for Your Sport / Event? Yes No

If Yes, How Much? \$ 375 per: Person Day Season (other)

Name of Applicant / Responsible Party: Leanne Gray Title/Affiliation: Coach/NLL-VP

Home Address: 105 Garfield Ave, Linwood, NJ 08221

Telephone: (H) _____ (C) _____

Name and Location of Facility(ies) Being Requested: 1700 Burton Ave - Softball Field

For the Following Purpose: practices/games

on the Following Date(s): 3/31/26 - 11/5/26 (Tuesdays + Thursdays)

Specify Hours of Use: From: 7pm To: 9pm Are Field Lights Requested*? Yes

*If Yes, Provide Dates / Times for Requested Light Use: all nights (as needed)

**LIGHT USE FEE APPLIES, IN ACCORDANCE WITH CHAPTER 250-3 OF THE CITY OF NORTHFIELD MUNICIPAL CODE*

of Participants per Date: 12 # of Participants who are Northfield Residents: 2 (6+ NLL players)

Will Juveniles be Present? Yes No If Yes, What Ages? 14-15

Have You Applied to Other Municipalities for Use of their Facilities for this Event? Yes No

If Yes, Name of Municipality/ies: _____

Date/s and Disposition of Request/s: _____

Applicant has received a copy of the City of Northfield Use of Facilities Guidelines, Use of Facilities Agreement and City of Northfield "Protection and Safe Treatment of Minors" Policy and agrees to abide by and comply with the terms of the Guidelines, Policy, and Agreement. Applicant further acknowledges that IF THE INTENDED USE IS FOR ANY ATHLETIC FIELD, s/he must obtain from the Municipal Clerk's Office the date/time of the Council Meeting at which the Application will be considered, and attendance at same is required in order for the Application to be heard.

NO ALCOHOLIC BEVERAGES PERMITTED

APPLICANT: Leanne Gray DATE: 3/5/26
Signature

Note: The City of Northfield has the right, in its sole discretion, to deny, limit, or revoke the use of requested facility(ies) when in the opinion of the City of Northfield the use presents a risk of unreasonable injury to persons or damage to property of the City of Northfield or others.

FAILURE TO COMPLETE ANY PORTION OF THE APPLICATION WILL RESULT IN AUTOMATIC REJECTION

**CITY OF NORTHFIELD
RESOLUTION NO. 116-2026**

**MEMORIALIZING SEPARATION OF EMPLOYMENT
OF ADULT SCHOOL CROSSING GUARD**

BE IT RESOLVED that the Governing Body of the City of Northfield does hereby memorialize the separation of employment of William Schwoer from the position of Adult School Crossing Guard, effective January 22, 2026; and

BE IT FURTHER RESOLVED that Mr. Schwoer's last day of work was January 21, 2026.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the Common Council of the City Northfield, held this 24th day of March 2026.

Mary Canesi, RMC, Municipal Clerk

RESOLUTION NO. 118-2026

**A RESOLUTION ESTABLISHING SALARIES FOR NON-UNION
EMPLOYEES OF THE CITY OF NORTHFIELD FOR 2026**

BE IT RESOLVED by the Governing Body of the City of Northfield, that the following salaries, wages and compensation be paid to the non-union officials and employees of the city of Northfield and shall be paid to all those employed at the time of passing of this resolution and who have been continuously employed since January 1, 2026, or thereafter on a retroactive basis:

<u>Position</u>	<u>2026</u>
Alliance Coordinator – Campbell, Shannon	1,248.00
Business Administrator – Canesi, Mary	17,548.00
Chief of Police – Scott Pollak	155,214.00
Council	8,633.00
Council President	8,633.00
Deputy Municipal Clerk – Shannon Campbell	60,834.00
Finance & Facilities Supervisor – Smith, Kathi	64,780.00
Fire Volunteers - Safety Officer – Wallace, Michael	1,406.00
Fire Volunteers - Assistant Chief, Shenkus, Eric	4,499.00
Fire Volunteers - Captain, Flaherty, Brian	2,531.00
Fire Volunteers - Deputy Chief, Goodman, Scott	5,062.00
Fire Volunteers - Fire Chief, Cummings, Bruce	8,436.00
Fire Volunteers - Lieutenants – Cummings, Jr., Kirby, Leeds	1,406.00
Housing Official – G. Marin-Jimenez	25.00/hr
Inspections - Building Inspector/Building Sub Code Official – T. Kohler	7,500.00
Inspections - Construction Official – T. Kohler	20,000.00
Inspections - Fire Protection Inspector/ Fire Protection Sub Code Official – T. Kohler	5,000.00
Inspections - Electrical Insp. / Elect. Sub Code Official – A. Aquilino	16,640.00
Inspections – Code Enforcement Official – C. Prychka	\$28.00/hr
Mayor	10,524.00
Municipal Clerk – Canesi, Mary	97,209.00
OEM - Coordinator – Joo, Timothy	10,000.00
OEM - Deputy Coordinator – Leeds, Cole	1,170.00
Payroll Specialist – Sanfosso, Sharon	28.00/hr
PB/ZB Secretary – Atlas, Robin	9,651.00
Public Works Superintendent – Darren Boyd	103,000.00
Tax Assessor – William Johnson	51,888.00
Zoning Official – Nassar, Rami	12,979.00

I, Mary Canesi, Municipal Clerk, do hereby certify that the foregoing Resolution was adopted at a Regular meeting of the City Council of Northfield, held this 24th day of April 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 119-2026**

**AUTHORIZATION FOR THE EXECUTION OF A MEMORANDUM OF
AGREEMENT BETWEEN THE CITY OF NORTHFIELD AND THE
ATLANTIC COUNTY IMPROVEMENT AUTHORITY FOR THE PROJECT
KNOWN AS 'ADA IMPROVEMENTS AT BIRCH GROVE PARK' UNDER THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, the City of Northfield has opted to participate in the Atlantic County Community Development Block Grant (CDBG) Program for FY 2025; and

WHEREAS, the Atlantic County Improvement Authority implements and administers the grant funds under the CDBG Program; and

WHEREAS, as a participant, the City of Northfield has been awarded \$72,883.00 for the project known as ADA Improvements at Birch Grove Park.

THEREFORE, BE IT RESOLVED that the Mayor and Municipal Clerk are hereby authorized to enter into and execute the Memorandum of Agreement, incorporated herein as Exhibit A, between the City of Northfield and the Atlantic County Improvement Authority for the implementation of the project known as ADA Improvements at Birch Grove Park.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24th day of March 2026.

Mary Canesi, RMC, Municipal Clerk

MEMORANDUM OF UNDERSTANDING BETWEEN

Atlantic County Improvement Authority

AND

City of Northfield

FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

THIS MEMORANDUM OF UNDERSTANDING entered this ____ day of _____, 20____, by and between the **Atlantic County Improvement Authority** (herein called "ACIA") and City of Northfield (herein called the "Sub recipient").

WHEREAS, Atlantic County has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, Public Law 93-383; and

WHEREAS, ACIA has been charged with the implementation and administration of these grant funds; and,

WHEREAS, ACIA wishes to provide funding to the Sub recipient to undertake a project with such funds;

NOW, THEREFORE, it is agreed between the parties hereto that:

I. SCOPE OF SERVICE

A. Activities

The Sub recipient will be responsible for administering a CDBG contract for Fiscal Year(s) 2025 in a manner satisfactory to the ACIA and consistent with any standards required as a condition of providing these funds. Such program will include the following activities eligible under the Community Development Block Grant Program.

Description of Activities

The Municipality will undertake a project or projects, hereinafter referred to as the "Project", within the County generally described as **ADA Improvements at Birch Grove Park** an eligible activity under 24 CFR Part 570 Subpart C and as specified in your previously submitted 2025 CDBG Project application/description.

B. National Objectives

The Sub recipient certifies that the activities carried out with funds provided under this Agreement will meet one or more of the CDBG program's National Objectives:

1. benefit low/moderate income persons

2. aid in the prevention or elimination of slums or blight
3. meet community development needs having a particular urgency as defined in 24 CFR Part 570.208

This project meets the national objectives of the Community Development Block Grant program by benefiting low and moderate income persons as follows: 570.208(a)(2) Presumed Benefit - Limited Clientele

II. TIME OF PERFORMANCE

Services of the Sub recipient shall start on the date first written above and end the 31st day of December 2028. The terms of this Agreement and the provision herein shall be extended to cover any additional time period during which the Sub recipient remains in control of CDBG funds or other assets including program income.

III. BUDGET

As specified in the attached Application the estimated budget for the Project is \$72,883.00. The ACIA will allocate a maximum of \$72,883.00 from Atlantic County Urban County CDBG funds from Program Year(s) 2025 for the Project.

IV. PAYMENT

The Municipality shall submit contractors' and other invoices approved by the Municipality to the ACIA as the Project progresses, and the ACIA will issue a lump sum payment to the Municipality upon completion of the project. It is hereby understood by both parties that the total payments by the ACIA from 2025 CDBG funds will not exceed \$72,883.00 and any additional costs for the Project over that amount will be the responsibility of the Municipality. All allowable costs must: (a) be made in conformance with the Project description and all provisions of this Agreement; (b) be necessary in order to accomplish the Project; (c) be reasonable in amount for the goods or services purchased; (d) be in conformance with the standards contained in OMB Circulars A-87 or A-122 and A-110; (e) be satisfactorily documented; and (f) be consistent with this Agreement. The ACIA will pay for construction costs only.

V. NOTICES

Communication and details concerning this MOU shall be directed to the following:

Atlantic County Improvement Authority	City of Northfield
Bob McGuigan, CDBG Director	Mayor Chau
600 Aviation Research Blvd. Egg Harbor Township, NJ 08234	1600 Shore Road Northfield, NJ 08225
Phone: 609-343-2390	Phone: 609-641-2832

VI. SPECIAL CONDITIONS

N/A

VII. GENERAL CONDITION

A. General Compliance

The Sub recipient agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the Housing and Urban Development regulations concerning Community Development Block Grants (CDBG)). The Sub recipient also agrees to comply with all other applicable Federal, State and Local laws, regulations, and policies governing the funds provided under this contract. The sub recipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

B. Independent Contractor

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Sub recipient shall at all times remain an "independent contractor" or with respect to the services to be performed under this Agreement. The Grantee shall be exempt from payment of all Unemployment Compensation FICA, retirement, life and/or medical insurance and Worker's Compensation Insurance as the Sub recipient is an independent sub recipient.

C. Hold Harmless

The sub recipient shall hold harmless, defend and indemnify the grantee from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Sub recipient's performance or nonperformance of the services or subject matter called for in this Agreement.

D. Worker's Compensation

The Sub recipient shall provide Worker's Compensation Insurance for all of its employees involved in the performance of this contract.

E. Insurance and Bonding

The Sub recipient shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and /or undue physical damage.

F. Grantor Recognition

The Sub recipient shall insure recognition of the role of the grantor agency in providing services through this contract. All activities, facilities and items utilized pursuant to this contract shall be prominently labeled as to funding source. In addition, the Sub recipient will include a reference to the support provided herein in all publications made possible with funds made available under this contract.

G. Amendments

This Agreement may not be altered, modified, or rescinded orally, any subsequent amendments agreed to by the Municipality and ACIA, and approved by the Board of Chosen Freeholders and HUD, will be incorporated in, and attached to, this Agreement. Should the "project" as generally described in number one (1) of this agreement be modified or substituted for by such amendment(s), all other terms and conditions contained herein shall apply to the amended project.

The Grantee may, in its discretion, amend this Agreement to conform with Federal, State or Local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of service, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated in, and attached to, this Agreement

H. Suspension or Termination

Either party may terminate this contract at any time by giving written notice to the other party of such termination and specifying the effective date there of at least 30 days before this effective date of such termination. Partial terminations of the Scope of Service in Paragraph I above may only be undertaken with the prior approval of the Grantee. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other material prepared by the Sub recipient under this Agreement shall at the option of the Grantee, become the property of the Grantee, and the Sub recipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

The Grantee may also suspend or terminate this Agreement, in whole or in part, if the Sub recipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations or provisions referred to herein; and the Grantee may declare the Sub recipient ineligible for any further participation in the grantee's contracts, in addition to other remedies as provided by law. In the event there is probable cause to believe that Sub recipient is in noncompliance with any applicable rules or regulations, the Grantee may withhold up the contract funds until such time as the Sub recipient is found to be in compliance by the Grantee, or is otherwise adjudicated to be in compliance.

VIII. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

1. Accounting Standards

The Sub-recipient agrees to comply with 2 CFR Part 200.302 and agrees to adhere to the account principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

2. Internal Controls

The Sub-recipient agrees to comply with 2 CFR Part 200.203 and maintain effective internal controls over the funds awarded herein.

3. Cost Principles

The Sub-recipient shall administer its program in conformance with 2 CFR Part 200, Subpart E, "Cost Principles". These principles shall be applied for all costs incurred whether charged on a direct or indirect basis.

B. Documentation and Record-Keeping

1. Records to be maintained

The Sub recipient shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- ❖ Records providing a full description of each activity undertaken
- ❖ Records demonstrating that each activity undertaken meet one of the National Objectives of the CDBG program
- ❖ Records required determine the eligibility of activities
- ❖ Records required to document the acquisition, improvement, use or disposition of sale property acquired or improved with CDBG assistance
- ❖ Records documenting compliance with the fair housing and equal opportunity components of the CDBG program
- ❖ Financial records as required by 24 CFR Part 570.502, and OMB Circular A-128
- ❖ Other records necessary to document compliance with Subpart K of 24 CFR 570

2. Retention

The Sub recipient shall retain all records pertinent to expenditures incurred under this contract for a period of four (4) years after the termination of all activities funded under this Agreement. Records for non-expendable property acquired with funds under this contract shall be retained for four (4) years after final disposition of such property. Records for any displaced person must be kept for four (4) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiation or other actions that involve any of the records cited and that have started before the expiration of the three year period, then such record must be retained until completion of the actions and resolution of all issues, or the expiration of the three year period, whichever occurs later.

3. Client Data

The Sub recipient shall maintain client data demonstrating eligibility of the project if the project is based on the National Objective for Limited Clientele Activity. Client eligibility for services provided shall include, but not be limited to, client name, address, income level, race, sex, elderly, head of household, family size, or other basis for determining eligibility, and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request.

4. Disclosure

The Sub recipient understands that client information collected under this contract is private and the use of disclosure of such information, when not directly connected with the administration of the Grantee's or Sub recipient's responsibilities with respect to services provided under this contract, is prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

5. Property Records

The Sub recipient shall maintain real property inventory records, which clearly identify properties purchased, improved or sold. Properties retained shall continue to meet eligibility criteria and shall conform to the "changes in use" restrictions specified in 24 CFR Parts 570.503 (b) (8), as applicable.

6. Close outs

The Sub recipient's obligation to the Grantee shall not end until all closeout requirements are completed. Activities during this closeout period shall include, but are not limited to making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the Grantee), and determining the custodianship of records.

7. Audit & Inspections

All Sub recipient records with respect to any matters covered by this Agreement shall be made available to the Grantee, grantor agency, their designees or the Federal Government, at any time during normal business hours, as often as the Grantee or grantor agency deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data.

Any deficiencies noted in audit reports must be fully cleared by the Sub recipient within 30 days after receipt by the Sub recipient. Failure of the Sub recipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments. The Sub recipient hereby agrees to have an annual agency audit conducted in accordance with current Grantee policy concerning sub recipient audits and, as applicable, OMB Circular A-128.

C. Reporting and Payment Procedures

1. Program Income

The Sub recipient shall report yearly income as defined as 24 CFR 570.500 (a) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Sub recipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Sub recipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balance on hand. All unused program income shall be returned to the Grantee at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury is not program income and shall be remitted promptly to the Grantee.

2. Indirect costs

If indirect costs are charged, the Sub recipient will develop an indirect cost allocation plan for determining the appropriate Sub recipient's share of administrative costs and shall submit such plan to the Grantee for approval, in a form specified by the Grantee.

3. Payment Procedure

The Grantee will pay to the Sub recipient funds available under this contract based upon information submitted by the Sub recipient and consistent with any approved budget and Grantee policy concerning payments. Payments will be made for eligible expenses actually incurred by the Sub recipient, and not to exceed actual cash requirements. In addition, the Grantee reserves the right to liquidate funds available under this contract for costs incurred by the Grantee on behalf of the Sub recipient.

4. Progress Report

The Sub recipient shall submit Quarterly Progress Reports to the Grantee in the form as provided in Appendix B or as otherwise specified by the Grantee.

D. Procurement

1. Compliance

The Sub recipient shall comply with current Grantee policy concerning the purchase of equipment and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexplained program income, property, equipment, etc) shall revert to the Grantee upon termination of this contract.

2. OMB Standards

The Sub recipient shall procure all materials, property, or services in accordance with the requirements of 24 CFR Part 85 "Uniform Administrative Requirements for Grant and Cooperative Agreements" as modified by 24 CFR 570.502(a) (12), covering procurement.

3. Travel

The sub recipient shall obtain written approval from the Grantee for any travel outside the State of New Jersey with funds provided under this contract.

E. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 24 CFR Part 84 and 24 CFR 570.502, 570.503, and 570.504, as applicable, which include but are not limited to the following:

1. Sub recipient shall transfer to the Grantee any CDBG funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation or termination.
2. Real property under the Sub recipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of the CDBG National Objectives pursuant to 24 CFR 570.208 until five (5) years after expiration of this Agreement, or such longer period of time as Grantee deems appropriate. If the Sub recipient fails to use CDBG-assisted real property in a manner that meets a CDBG National Objective for the prescribed period of time, the Sub recipient shall pay the Grantee an amount equal to the current fair market value of the property less any portion of the value attributable to expenditure of non-CDBG funds for acquisition of , or improvement to, the property. Such payment shall constitute program income to the Grantee. The Sub recipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period, or such longer time s the Grantee deems appropriate.
3. In all cases in which equipment is acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to which funds received under this Agreement were used to acquire the equipment). Equipment not needed by the Sub recipient for activities under this Agreement shall be (a) transferred to the Grantee for the CDBG program or (b) retained after compensating the Grantee (an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment).

IX. Relocation, Real Property Acquisition and One-for-One Housing Replacement

The Sub recipient agrees to comply with (a) the Uniform Relocation Assistance and Real property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b), (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti displacement and Relocation Assistance Plan under section 104 (d) of the HCD Act; and (c) the requirements in 570.606(d) governing optional relocation policies.

The sub recipient shall provide relocation assistance to persons (families, individuals, businesses, nonprofit organizations and farms) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Sub recipient also agrees to comply with applicable Grantee ordinances, resolutions and policies concerning the displacement of persons from their residences.

X. Personnel and Participant Conditions

A. Civil Rights

1. Compliance

The Sub recipient agrees to comply with the State of New Jersey and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive order 11063 and with Executive Order 11246 as amended by Executive Order 11375 and 12086.

2. Nondiscrimination

The Sub recipient will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial status with regard to public assistance. The Sub recipient will take affirmative actions to insure that all employment practices are free from such discrimination. Such employment practices include but not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Sub recipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this contract, the Sub recipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States are beneficiaries of and entitled to enforce such covenants. The Sub recipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant and will not itself so discriminate.

4. Section 504

The Sub recipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29U.S.C. 706), which prohibits discrimination against the handicapped in any Federal assisted program. The Grantee shall provide the Sub recipient with any guidelines necessary for compliance with that portion of the regulations in force during the term of this contract.

5. Fair Housing

The Sub recipient agrees to comply with Public Law 90-284, which is the Fair Housing Act (42 U.S.C. 3601-3620). In accordance with the Fair Housing Act, the Secretary requires that grantees administer all programs and activities related to housing and community development in a manner to affirmatively further the policies of the Fair Housing Act.

6. Benefits to Legal Resident Aliens

The Sub recipient shall comply with 24 CFR Part 49, whereby certain newly legalized aliens, as described in 24 CFR part 49, are not eligible for benefits under activities funded by the CDBG program. This prohibition applies to activities meeting the requirements of Sec. 570.208(a) that either:

- (1) Have income eligibility requirements limiting the benefits exclusively to low and moderate income persons; or
- (2) Are targeted geographically or otherwise to primarily benefit low and moderate income persons (excluding activities serving the public at large, such as sewers, roads, sidewalks, and parks), and that provide benefits to persons on the basis of an application.

B. Affirmative Action

1. Approved Plan

The Sub recipient agrees that it shall be committed to carry out pursuant to the Grantee's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1965. The Grantee shall provide Affirmative Action guidelines to the Sub recipient to assist in the formulation of such program. The Sub recipient shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

2. W/MBE

The Sub recipient will use its best efforts to afford minority and women-owned business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in this contract, the term "minority and female business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members of women.

For the purpose of this definition, "minority group members" are Afro-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian- Americans, and American Indians. The Sub recipient may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

3. Access to Records

The Sub recipient shall furnish and cause each of its own sub recipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records, and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions

stated herein.

4. Notifications

The Sub recipient will send to each labor union or representative of workers with which it has collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the Sub recipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. EEO/AA Statement

The Sub recipient will, in all solicitations or advertisements for employees placed by or on behalf of the Sub recipient; state that it is an Equal Opportunity or Affirmative Action employer.

6. Subcontract Provisions

The sub recipient will include the provisions of Paragraph X A, Civil Rights, and B, Affirmative Action, in every subcontract or purchase order, specifically or by references, so that such provision will be binding upon each of its own sub recipients or subcontractors.

C. Employment Restriction

1. Prohibited Activity

The Sub recipient is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; sectarian or religious activities; lobbying, political patronage, and nepotism activities.

2. Labor Standards

The Sub recipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act, the Copeland "Anti-Kickback" Act (40 U.S.C. 276a-276a-5; 40 USC 327 and 40 USC 276c) and all other applicable Federal, State, and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this contract. The Sub recipient shall maintain documents which shall be made available to the Grantee for review upon request.

The Sub recipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of 2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this contract, shall comply with Federal requirements adopted by the Grantee pertaining to such contract and with the applicable requirements of the regulations of the Department of Labor, under 20 CFR Parts 1,3, 5, and 7 governing the payment of wages and ratio apprentices and trainees are imposed by state or local law, nothing hereunder is intended in full, in all such contracts subject to such regulations, provisions meeting the requirement of this paragraph.

The Sub recipient shall be prohibited from the use of debarred, suspended or ineligible contractors or subcontractors. The requirements set forth in 24 CFR part 5 apply to this program.

3. "Section 3" Clause

a. Compliance

Compliance with the provisions of Section 3, the regulations set forth in 24 CFR 135, and all applicable rules and orders issued hereunder prior to the execution of this contract, shall be a condition of the Federal financial assistance under this contract and binding upon the Grantee, the Sub recipient and any of the Sub recipients sub recipients and subcontractors. Failure to fulfill these requirements shall subject the Grantee, the Sub recipients and any of the Sub recipients sub recipients and subcontractors, their successors and assigns, to those sanctions specified by the Agreement through which Federal assistance is provided. The Sub recipient certifies and agrees that no contractual or other disability exists which would prevent compliance with these requirements.

The Sub recipient further agrees to comply with these "Section 3" requirements and to include the following language in all subcontracts executed under this Agreement:

"The work to be performed under this contract is project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low and very low income residents of the project area and contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low and very low-income persons residing in the municipality in which the project is located.

The Sub recipient further agrees to ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead based paint hazards), housing construction, or other public construction projects are given to low and very low income persons residing within the area in which the CDBG funded project is located; where feasible, priority should be given to low and very low income persons within the service area of the project or the neighborhood in which the project is located, and to low and very low income participants in other HUD programs; and award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead based paint hazards) housing construction, or other public construction projects are given to business concerns that provide economic opportunities for low and very low income persons residing within the municipality in which the CDBG funded project is located where feasible, priority should be given to business concerns which provide economic opportunities to low and very low income residents within the service area or the neighborhood in which the project is located, and to low and very low income participants in other HUD programs.

The Sub recipient certifies and agrees that no contractual or other legal incapacity exists which would prevent compliance with these requirements.

b. Notifications

The Sub recipient agrees to send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of this commitment under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment of training.

c. Subcontracts

The Sub recipient will include this Section 3 clause in every subcontract and will take

appropriate action pursuant to the subcontract upon finding that the subcontractor is in violation of regulations issued by the grantor agency. The Sub recipient will not subcontract with any entity where it has notice or knowledge that the latter has found in violation of regulations under 24 CFR 135 and will not let any subcontract unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

D. Conduct

1. Assignability

The Sub recipient shall not assign or transfer any interest in this contract without the prior written consent of the Grantee thereto; provided, however, that claims for money due or to become due to the Sub recipient from the Grantee under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Grantee.

2. Subcontracts

a. Approvals

The Sub recipient shall not enter into any subcontracts with any agency or individuals in the performance of this contract without the written consent of the Grantee prior to the execution of such agreement.

b. Monitoring

The Sub recipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Sub recipient shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d. Selection Process

The Sub recipient shall undertake to insure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis. Executed copies of all subcontracts shall be forwarded to the Grantee along with documentation concerning the selection process.

3. Hatch Act

The Sub recipient agrees that no fund provided, nor personnel employed under this contract, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V United States Code.

4. Conflict of Interest

The sub recipient agrees to abide by the provisions of 24 CFR 570.611 with respect to conflicts of interest, and covenants that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. The Sub recipient further covenants that in the performance of the Agreement no person having such a financial interest shall be employed or retained by the Sub recipient hereunder. These conflicts of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected official or

appointed official of the Grantee, or of any designated public agencies or sub recipients which are receiving funds under the CDBG Entitlement program.

5. Lobbying

The Sub recipient hereby certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee or an agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instruction.
- c. It will require that the language of paragraph (d) of this certification be included in the award documents of all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.
- d. **Lobbying Certification**
This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty or not less than \$10,000 and not more than \$100,000 for each such failure.

6. Copyright

If this contract results in any copyright able material or inventions, the Grantee and/or grantor agency reserves the right of royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for government purposes.

7. Religious Organization

The Sub recipient agrees that funds provided under this contract will not be utilized for religious activities, to promote religious interest, or for the benefit of a religious organization is in accordance with the Federal regulations specified in 24 CFR 570.200(j).

8. Build America, Buy America

The sub recipient agrees to abide by the provisions of The Build America, Buy America Act (BABA) was signed into law on November 15, 2021, as part of the Infrastructure Investment and Jobs Act (IIJA) as Sections 7090152 of Pub. L. No. 117-58, if it should apply.

XI. ENVIRONMENTAL CONDITIONS

The Sub recipient shall carry out the project in compliance with all Federal laws and regulations, except that the sub recipient does not assume the recipient's environmental responsibilities described in 24 CFR 570.604 and the sub recipient does not assume the recipient's responsibility for initiating the review process under the provisions of 24 CFR.

A. Air and Water

The Sub recipient agrees to comply with the following requirements insofar as they apply to the performance of this contract:

- ❖ Clean Air Act, 42 U.S.C., 7401, et seq.
- ❖ Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et seq, as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as, other requirements specified in said Section 114 and Section 308, as all regulations and guidelines issued hereunder.
- ❖ Environmental Protection Agency (EPA) regulations pursuant to 40 C.F.R., Part 50 as amended

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 USC 4001), the Sub recipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the national Flood Insurance Program is obtained and maintained a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead Based Paint

The Sub recipient agrees that any construction or rehabilitation of residential structures with assistance provided under this contract shall be subject to HUD Lead Based Paint Regulations at 24 CFR 570.608 and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead based paint. Such notifications shall point out the hazards of lead based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead based paint poisoning and the advisability of blood lead level screening for children under seven. The notice should also point out that if lead based paint is found on the property, abatement measures may be taken.

D. Historic Preservation

The Sub recipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this contract.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that a fifty years old or older that are included on a Federal, State or local historic property list.

E. Architectural Barriers Act of 1968 and Americans with Disabilities Act

The Sub recipient agrees to comply with the requirements of the Architectural Barriers Act of 1968 and the Americans with Disabilities Act of 2008 in the design or alteration of any property improved with funds provided hereunder. These standards insure accessibility to, and use by, physically handicapped people.

F. E.O. 12373 – Interagency Review

The Sub recipient agrees to comply with E.O. 12373 Interagency Review which applies to the CDBG Program only when funds will be used for the planning or construction (reconstruction or installation) of water or sewer facilities. Such facilities include storm sewers as well as all sanitary sewers, but do not include water and sewer lines connecting a structure to the lines in the public right-of-way or easement.

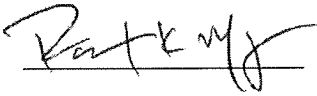
XII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

IN WITNESS WHEREOF, the parties have executed this contract as of the date first written above.

ATTEST:

Atlantic County Improvement Authority





Timothy Edmunds, P.E, Executive Director

3/19/2026
Date

ATTEST:

City of Northfield

Mayor Chau

_____ Date

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 120-2026**

AMENDING RESOLUTION NO. 106-2026, HIRING THOMAS KOHLER

WHEREAS, pursuant to Resolution No. 106-2026, the Common Council of the City of Northfield approved the appointment of Thomas Kohler to the position titled 'Building Inspector' effective March 11, 2026; and

WHEREAS, pursuant to Resolution No. 117-2026, the Common Council has approved an amendment to the job title for 'Building Inspector', changing it to '*Building Inspector and Building Sub Code Official*', to reflect the actual duties contained within the written job description for the position for which Mr. Kohler was hired under the authority of Resolution No. 106-2026.

THEREFORE, BE IT RESOLVED, that the job title for Thomas Kohler has been amended, and is 'Building Inspector and Building Sub Code Official'; and

BE IT FURTHER RESOLVED, as follows:

- The rate of pay for Thomas Kohler as part time 'Building Inspector and Building Sub Code Official' shall be \$7,500 per annum, prorated for calendar year 2026 based on his date of hire of March 11, 2026 ; and
- Thomas Kohler shall work the number of hours necessary to perform the job responsibilities, which is anticipated to be approximately two (2) hours per week; and
- The position of part-time 'Building Inspector and Building Sub Code Official' is eligible for earned sick leave in accordance with the NJ paid sick leave law; and
- Thomas Kohler's appointment as 'Building Inspector and Building Sub Code Official' shall be for a 4-year term.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the appointment of Thomas Kohler as part time 'Building Inspector and Building Sub Code Official', subject to the following, and effective March 11, 2026, be and hereby is memorialized:

1. Compliance with the Policies and Procedures of the City
2. Probationary period 90 days from date of hire
3. Unaligned position
4. Not entitled to health benefits or pension benefits

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24th day of March 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 121-2026**

AMENDING RESOLUTION NO. 107-2026, HIRING THOMAS KOHLER

WHEREAS, pursuant to Resolution No. 107-2026, the Common Council of the City of Northfield approved the appointment of Thomas Kohler to the position titled '*Fire Protection Inspector*' effective March 11, 2026; and

WHEREAS, pursuant to Resolution No. 117-2026, the Common Council has approved an amendment to the job title for 'Fire Protection Inspector', changing it to '*Fire Protection Inspector and Fire Protection Sub Code Official*', to reflect the actual duties contained within the written job description for the position for which Mr. Kohler was hired under the authority of Resolution No. 107-2026.

THEREFORE, BE IT RESOLVED, that the job title for Thomas Kohler has been amended, and is 'Fire Protection Inspector and Fire Protection Sub Code Official'; and

BE IT FURTHER RESOLVED, as follows:

- The rate of pay for Thomas Kohler as part time 'Fire Protection Inspector and Fire Protection Sub Code Official' shall be \$5,000 per annum, prorated for calendar year 2026 based on his date of hire of March 11, 2026 ; and
- Thomas Kohler shall work the number of hours necessary to perform the job responsibilities, which is anticipated to be approximately one (1) hour per week; and
- The position of part-time 'Fire Protection Inspector and Fire Protection Sub Code Official' is eligible for earned sick leave in accordance with the NJ paid sick leave law; and
- Thomas Kohler's appointment as 'Fire Protection Inspector and Fire Protection Sub Code Official' shall be for a 4-year term.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Common Council of the City of Northfield that the appointment of Thomas Kohler as part time 'Fire Protection Inspector and Fire Protection Sub Code Official', subject to the following, and effective March 11, 2026, be and hereby is memorialized:

1. Compliance with the Policies and Procedures of the City
2. Probationary period 90 days from date of hire
3. Unaligned position
4. Not entitled to health benefits or pension benefits

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular meeting of the Common Council of the City of Northfield, held this 24th day of March 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 122-2026**

A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12b(4), REGARDING CONTRACT NEGOTIATIONS INVOLVING THE CROSSING GUARDS COVERED UNDER THE AGREEMENT BETWEEN THE CITY OF NORTHFIELD AND THE GOVERNMENT WORKERS UNION LOCAL NO. 420 FOR WHITE COLLAR EMPLOYEES AND PURSUANT TO N.J.S.A. 10:4-12b(7), REGARDING CONTRACT NEGOTIATIONS AND MATTERS THAT FALL WITHIN THE ATTORNEY-CLIENT PRIVILEGE

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session does not open to the public certain matters relating to items authorized by NJSA 10:4-12b(4) and NJSA 10:4-12b(7), specifically the terms and conditions of employment as they relate to crossing guards employed by the City of Northfield and potential related contract negotiations together with matters that fall within the attorney-client privilege.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Common Council of Northfield, held this 24th day of March 2026.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 123-2026**

**A RESOLUTION PROVIDING FOR AN EXECUTIVE SESSION NOT
OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS
OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12
REGARDING PENDING LITIGATION IN THE MATTER OF MARY
CANESI v. CITY OF NORTHFIELD ET ALS**

WHEREAS, the Common Council of the City of Northfield is subject to certain requirements of the Open Public Meetings Act, NJSA 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, NJSA 10:4-12 provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Common Council of the City of Northfield to discuss in a session not open to the public certain matters relating to a lawsuit filed in Atlantic County Superior Court by Mary Canesi against the City of Northfield et als.; and

WHEREAS, the purpose of this Executive Session is for the City of Northfield's legal counsel to provide a status update to the Common Council of the City of Northfield with regard to the lawsuit, an update which requires attorney client privilege and confidentiality.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Northfield that Council move into Executive Session, closed to the public.

IT IS FURTHER RESOLVED that the deliberations conducted in closed session may be released when a decision with respect to the matter has been made and all rights to litigate or appeal are exhausted; provided, that material entitled to Court protection or subject to attorney-client privilege shall not be disclosed.

I, Kristopher J. Facenda, Esq., Solicitor of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 24th day of March, 2026.

Kristopher J. Facenda, Esq.
City of Northfield Solicitor

ENGINEER'S REPORT

ENGINEERING MEMORANDUM

TO: Mayor and City Council, City of Northfield
1600 Shore Road
Northfield, NJ 08225

FROM: Rami Nassar, PE, PP, CME
Schaeffer Nassar Scheidegg Consulting Engineers, LLC (SNS)

SUBJECT: Engineers Report for March 24, 2026

DATE: March 20, 2026

PROJECTS:

NF13-41 Zion Road Pump Station Upgrade

The standby generator was commissioned, and the contractor performed a load bank test, just waiting on the final UL certification, so we can close out this project. **(2-20-2026)** UL certification was scheduled for today but was canceled due to the rain. **(3-24-2026) UL certification has been completed.**

NF13-27 Local Recreation Improvement Grant:

The project has been completed waiting on the final documents, so we can submit the paperwork to the state so we can close out this project and get the final payment from the State.

We are working on the application to the FY2026 Local Recreation Improvement Grant for the pavilions at the picnic area at Birch Grove Park.

(2-20-26) Grant application was submitted on 2-13-2026 for the 4 pavilions.

NF13-57 Habitat for Humanity Projects:

Reviewed the proposed re-development plan, made couple minor revisions to accommodate the proposed development. **(3-24-2026) I have a meeting with Ms. Lex Kochmann next Tuesday to start the project design.**

NF13-58 Reconstruction of Wabash Avenue:

We submitted to Council the final change order for approval, so we can close out this project. **(3-24-2026) we are waiting on the canceled check to start the close out process for the project.**